

Corridor

Code: ANCMF-AU-ACF-C-03 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including ledges, handrails, and furniture.
- Vacuum all carpeted areas and mats.
- Mop all hard floor surfaces with a disinfectant solution.
- Wipe down walls and doors to remove any marks or stains.
- Sanitize high-touch areas such as light switches, door handles, and handrails.
- Empty and sanitize waste bins.

Method

1. Begin by dusting all horizontal surfaces using a microfiber cloth to capture dust and allergens.
2. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to ensure dust and debris are effectively removed.
3. Mop hard floors with a neutral pH disinfectant, ensuring all areas are covered and excess water is removed to prevent slips.
4. Use a damp cloth with a suitable cleaning agent to wipe down walls and doors, focusing on removing visible marks.
5. Apply a disinfectant to high-touch areas and allow the appropriate contact time before wiping clean.
6. Empty waste bins, replace liners, and sanitize the bin surfaces to prevent odor and contamination.

Equipment

- Microfiber cloths
- HEPA-filter vacuum cleaner
- Mop and bucket with wringer
- Neutral pH disinfectant
- All-purpose cleaner
- Disposable gloves

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.