

Cool Room

Code: ANCMF-AU-ACF-CR-02 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Remove all items from the cool room before cleaning.
- Clean and sanitize all surfaces, including walls, floors, and shelves.
- Wipe down and sanitize door handles and seals.
- Ensure all spills and stains are removed promptly.
- Dispose of any waste materials appropriately.
- Ensure the cool room is dry before restocking.

Method

1. Remove all items from the cool room and store them in a safe, temperature-controlled environment.
2. Use a vacuum cleaner with a HEPA filter to remove dust and debris from all surfaces.
3. Apply a food-safe cleaning solution to all surfaces and scrub thoroughly.
4. Rinse surfaces with clean water and dry with microfiber cloths.
5. Sanitize all surfaces with an approved disinfectant, ensuring contact time as per manufacturer's instructions.
6. Wipe down door handles and seals with disinfectant wipes.
7. Inspect the cool room for any remaining dirt or stains and repeat cleaning if necessary.
8. Allow the cool room to air dry completely before restocking.

Equipment

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| • Vacuum cleaner with HEPA filter | • Food-safe cleaning solution | • Disinfectant wipes |
| • Microfiber cloths | • Approved disinfectant | • Bucket and mop |

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.