

Cinema Room

Code: ANCMF-AU-ACF-CR-07 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces including seats, tables, and equipment.
- Vacuum all carpeted areas thoroughly.
- Mop hard floors using a damp mop with appropriate cleaning solution.
- Sanitise all high-touch surfaces such as door handles, light switches, and remote controls.
- Empty and clean rubbish bins, replacing liners as needed.
- Clean and sanitise any spills or stains immediately.
- Ensure all cleaning is conducted using colour-coded cleaning systems to prevent cross-contamination.
- Check and clean air vents and ensure they are free from dust and debris.

Method

1. Prepare the cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces using a microfibre cloth, starting from the highest point and working downwards.
3. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to minimise dust and allergens.
4. Mop hard floors with a neutral pH cleaner, ensuring no excess water is left on the floor.
5. Sanitise high-touch surfaces with an approved disinfectant, allowing appropriate contact time for effectiveness.
6. Empty rubbish bins, clean them with a disinfectant, and replace liners.
7. Inspect the room for any spills or stains and clean them immediately using appropriate spot cleaning techniques.
8. Check air vents for dust accumulation and clean as necessary.

Equipment

- Microfibre cloths (colour-coded)
- HEPA-filter vacuum cleaner
- Damp mop and bucket
- Neutral pH floor cleaner
- Approved disinfectant
- Cleaning trolley
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and marks; carpets are clean with no visible debris; floors are spotless with no streaks; high-touch surfaces are sanitised and free from smudges; rubbish bins are clean and odour-free; air vents are dust-free.
Good	Minor dust on high surfaces; carpets have minimal debris; floors have slight streaks; high-touch surfaces are mostly sanitised; rubbish bins are clean with slight odour; air vents have minimal dust.
Pass	Noticeable dust on surfaces; carpets have visible debris; floors have visible streaks; high-touch surfaces are partially sanitised; rubbish bins are not fully clean; air vents have visible dust.
Fail	Significant dust accumulation; carpets are dirty with debris; floors are dirty with streaks; high-touch surfaces are not sanitised; rubbish bins are dirty and odorous; air vents are clogged with dust.