

Dementia Wing

Code: ANCMF-AU-ACF-DW-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dusting of all surfaces including furniture, ledges, and fixtures.
- Vacuuming of carpets and rugs.
- Mopping of hard floors using appropriate disinfectants.
- Sanitising of high-touch areas such as door handles, light switches, and handrails.
- Cleaning and sanitising of toilets and wash basins.
- Emptying and sanitising rubbish bins.
- Spot cleaning of walls and doors to remove marks and stains.
- Ensuring all cleaning is conducted using colour-coded cleaning systems to prevent cross-contamination.

Method

1. Prepare cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cloths and mops are used.
2. Begin by dusting all surfaces from high to low to prevent recontamination.
3. Vacuum carpets and rugs thoroughly, paying attention to corners and edges.
4. Mop hard floors using a two-bucket system to ensure effective cleaning and sanitising.
5. Sanitise high-touch areas using disinfectant wipes or sprays, ensuring full coverage.
6. Clean toilets and wash basins with appropriate cleaning agents, ensuring all surfaces are sanitised.
7. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
8. Conduct a final inspection to ensure all areas meet the required cleanliness standards.

Equipment

- Colour-coded cleaning cloths and mops
- Vacuum cleaner with HEPA filter
- Two-bucket mopping system
- Disinfectant wipes and sprays
- Cleaning trolley
- Rubbish bin liners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, dirt, and marks. Floors are spotless and free from debris. High-touch areas are sanitised with no visible residue. No unpleasant odours present. Rubbish bins are empty and sanitised.
Good	Most surfaces are clean with minimal dust or marks. Floors are clean with minor debris in low-traffic areas. High-touch areas are mostly sanitised. Mild odours may be present but not overpowering. Rubbish bins are empty but may have minor residue.
Pass	Surfaces have some dust or marks. Floors have visible debris in some areas. High-touch areas are partially sanitised. Noticeable odours present. Rubbish bins are not overflowing but not fully sanitised.
Fail	Surfaces are visibly dusty or dirty. Floors have significant debris. High-touch areas are not sanitised. Strong unpleasant odours present. Rubbish bins are overflowing or unsanitised.