

Lift

Code: ANCMF-AU-ACF-L-03 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces including walls, doors, and control panels.
- Sanitize control panels, buttons, and handrails.
- Vacuum and mop the lift floor.
- Clean and polish mirrors and any glass surfaces.
- Wipe down and sanitize the lift doors inside and out.
- Remove any trash or debris from the lift.
- Inspect and clean lift tracks and thresholds.

Method

1. Begin by dusting all surfaces using a microfiber cloth to remove loose dust and dirt.
2. Sanitize control panels, buttons, and handrails using a disinfectant spray and a clean cloth.
3. Vacuum the lift floor thoroughly, paying special attention to corners and edges.
4. Mop the floor with a suitable cleaning solution, ensuring it is not left slippery.
5. Clean mirrors and glass surfaces with a glass cleaner and a lint-free cloth.
6. Wipe down the interior and exterior of the lift doors with a disinfectant solution.
7. Remove any trash or debris and dispose of it appropriately.
8. Inspect lift tracks and thresholds, cleaning them with a brush and vacuum as necessary.

Equipment

- Microfiber cloths
- Disinfectant spray
- Vacuum cleaner
- Mop and bucket
- Glass cleaner
- Lint-free cloths
- Brush for tracks

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.