

Medical Equipment Room

Code: ANCMF-AU-ACF-MER-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces, including shelves and equipment, using a microfibre cloth.
- Sanitise all medical equipment surfaces with hospital-grade disinfectant.
- Clean and mop floors with a neutral detergent and disinfectant solution.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Wipe down walls and high-touch areas, such as light switches and door handles, with disinfectant wipes.
- Ensure all cleaning is performed using a colour-coded system to prevent cross-contamination.

Method

1. Prepare the cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces, starting from the highest point and working downwards to avoid re-contamination.
3. Sanitise medical equipment surfaces, ensuring all visible dirt is removed before applying disinfectant.
4. Mop the floor using a figure-eight motion to ensure complete coverage and avoid spreading contaminants.
5. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
6. Wipe down walls and high-touch areas, ensuring disinfectant contact time as per manufacturer instructions.
7. Inspect the room to ensure all tasks are completed to standard and no areas are missed.

Equipment

- Microfibre cloths (colour-coded)
- Hospital-grade disinfectant
- Neutral detergent
- Mop and bucket (colour-coded)
- Cleaning trolley
- Rubbish bin liners
- Disinfectant wipes

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust and debris. No odours present. Floors are spotless with no streaks. Equipment is sanitised with no residue. High-touch areas are disinfected with no visible marks.
Good	Minor dust or debris on non-essential surfaces. No strong odours. Floors are clean with minimal streaks. Equipment is mostly sanitised with minor residue. High-touch areas are mostly disinfected with few marks.
Pass	Noticeable dust or debris on some surfaces. Mild odours present. Floors have visible streaks. Equipment shows some residue. High-touch areas have visible marks.
Fail	Significant dust or debris on surfaces. Strong odours present. Floors are dirty with streaks. Equipment is not sanitised, with visible residue. High-touch areas are not disinfected, with many visible marks.