

Main Kitchen

Code: ANCMF-AU-ACF-MK-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Clean and sanitize all food preparation surfaces.
- Wipe down and sanitize all kitchen equipment exteriors.
- Clean and sanitize sinks and faucets.
- Mop and sanitize floors.
- Dust and wipe all high-touch surfaces, including handles and switches.
- Empty and sanitize waste bins.
- Clean and sanitize refrigerator and freezer exteriors.
- Wipe down and sanitize walls and splashbacks.
- Clean and sanitize storage areas and shelves.

Method

1. Remove all loose debris from surfaces and floors.
2. Apply appropriate cleaning agents to surfaces and allow dwell time as per manufacturer's instructions.
3. Scrub surfaces with non-abrasive pads or brushes.
4. Rinse surfaces with clean water and dry with clean cloths.
5. Apply sanitizing solution to all surfaces and allow to air dry.
6. Mop floors with a disinfectant solution, ensuring no pooling of water.
7. Use microfiber cloths for dusting and wiping to ensure maximum particle removal.
8. Ensure all waste is disposed of in accordance with facility waste management protocols.

Equipment

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| • Microfiber cloths | • Bucket and mop with wringer | • Vacuum cleaner with HEPA filter |
| • Non-abrasive scrub pads | • Spray bottles for cleaning and sanitizing solutions | • Protective gloves and aprons |

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.