

Music Room

Code: ANCMF-AU-ACF-MR-04 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces including musical instruments, furniture, and fixtures.
- Vacuum carpeted areas and rugs.
- Mop hard floors with appropriate disinfectant.
- Sanitise high-touch areas such as door handles, light switches, and music stands.
- Clean windows and mirrors to ensure they are free from streaks and smudges.
- Empty rubbish bins and replace liners.
- Ensure air vents and filters are free from dust and debris.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust and allergens.
2. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to minimise airborne particles.
3. Mop hard floors with a neutral pH disinfectant, ensuring no residue is left behind.
4. Use a hospital-grade disinfectant to sanitise high-touch areas, allowing appropriate contact time for effectiveness.
5. Clean windows and mirrors with a glass cleaner, using a squeegee for a streak-free finish.
6. Empty rubbish bins, ensuring waste is disposed of according to facility protocols, and replace liners.
7. Inspect and clean air vents and filters, ensuring they are free from dust and obstructions.

Equipment

- Microfibre cloths
- Hospital-grade disinfectant spray
- Dusting tools for vents and filters
- HEPA-filter vacuum cleaner
- Glass cleaner and squeegee
- Mop and bucket with neutral pH disinfectant
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and smudges; floors are spotless with no residue; high-touch areas are sanitised with no visible marks; windows and mirrors are streak-free; air vents are clean and unobstructed.
Good	Minor dust on less accessible surfaces; floors are clean with minimal residue; high-touch areas are mostly sanitised; windows and mirrors have minor streaks; air vents have minimal dust.
Pass	Noticeable dust on surfaces; floors have some residue; high-touch areas are partially sanitised; windows and mirrors have visible streaks; air vents have some dust build-up.
Fail	Significant dust accumulation; floors are dirty with visible residue; high-touch areas are not sanitised; windows and mirrors are heavily streaked; air vents are clogged with dust.