

Podiatry Room

Code: ANCMF-AU-ACF-PR-02 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including countertops, shelves, and equipment.
- Sanitize all high-touch surfaces such as door handles, light switches, and treatment chairs.
- Vacuum all carpeted areas and rugs.
- Mop all hard floor surfaces with a disinfectant solution.
- Wipe down all podiatry equipment with approved disinfectant wipes.
- Empty and sanitize waste bins.
- Clean and sanitize sinks and faucets.
- Ensure all cleaning supplies are stored properly after use.

Method

1. Begin by dusting all horizontal surfaces using a microfiber cloth to capture dust effectively.
2. Apply a disinfectant solution to all high-touch surfaces and allow the appropriate contact time before wiping clean.
3. Use a vacuum cleaner with a HEPA filter to vacuum all carpeted areas and rugs thoroughly.
4. Mop hard floors using a two-bucket system to prevent cross-contamination, ensuring the use of a disinfectant solution.
5. Wipe down all podiatry equipment with disinfectant wipes, ensuring all surfaces are covered.
6. Empty waste bins, replace liners, and sanitize the interior and exterior of the bins.
7. Clean sinks and faucets using a non-abrasive cleaner and disinfectant.
8. Store all cleaning supplies in designated storage areas, ensuring they are labeled and sealed properly.

Equipment

- Microfiber cloths
- Disinfectant solution
- Vacuum cleaner with HEPA filter
- Mop and bucket (two-bucket system)
- Disinfectant wipes
- Non-abrasive cleaner
- Waste bin liners

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.