

Piano Room

Code: ANCMF-AU-ACF-PR-03 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dusting of all surfaces including piano, furniture, and decorative items.
- Vacuuming of carpeted areas and rugs.
- Mopping of hard floor surfaces.
- Sanitising of high-touch areas such as door handles, light switches, and piano keys.
- Emptying and sanitising rubbish bins.
- Cleaning of windows and glass surfaces.
- Spot cleaning of walls and skirting boards.

Method

1. Begin by dusting all surfaces using a microfibre cloth, ensuring to use a colour-coded system to prevent cross-contamination.
2. Vacuum carpeted areas thoroughly, paying special attention to corners and under furniture.
3. Mop hard floor surfaces with a neutral pH cleaner, ensuring no residue is left.
4. Sanitise high-touch areas with an approved disinfectant, following the manufacturer's instructions for dwell time.
5. Empty rubbish bins, replace liners, and sanitise the interior and exterior of the bins.
6. Clean windows and glass surfaces using a glass cleaner and a squeegee for a streak-free finish.
7. Conduct spot cleaning of walls and skirting boards as needed to remove marks and stains.

Equipment

- Microfibre cloths (colour-coded)
- Vacuum cleaner with HEPA filter
- Mop and bucket with neutral pH cleaner
- Approved disinfectant
- Glass cleaner and squeegee
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and marks; floors are spotless and dry; no odours present; high-touch areas are sanitised and visibly clean; windows are streak-free; rubbish bins are empty and sanitised.
Good	Minor dust on non-essential surfaces; floors are clean with minimal residue; no strong odours; high-touch areas are mostly sanitised; windows have minor streaks; rubbish bins are empty but not sanitised.
Pass	Noticeable dust on surfaces; floors have some residue; mild odours present; high-touch areas are partially sanitised; windows have visible streaks; rubbish bins are not emptied or sanitised.
Fail	Heavy dust accumulation; floors are dirty or sticky; strong odours present; high-touch areas are not sanitised; windows are dirty; rubbish bins are overflowing and unsanitised.