

Resident Room

Code: ANCMF-AU-ACF-RR-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces including furniture, window sills, and fixtures.
- Vacuum carpets and rugs thoroughly.
- Mop hard floors with appropriate disinfectant solution.
- Sanitize high-touch areas such as door handles, light switches, and remote controls.
- Clean and disinfect bathroom fixtures including sinks, toilets, and showers.
- Empty waste bins and replace liners.
- Wipe down mirrors and glass surfaces.
- Ensure all cleaning activities comply with infection control protocols.

Method

1. Begin by dusting all surfaces using a microfiber cloth to trap dust particles.
2. Vacuum carpets and rugs, ensuring to reach under furniture and in corners.
3. Mop hard floors using a two-bucket system to prevent cross-contamination.
4. Apply disinfectant to high-touch areas and allow appropriate contact time before wiping.
5. Use a non-abrasive cleaner for bathroom fixtures, ensuring thorough rinsing.
6. Dispose of waste in accordance with facility waste management procedures.
7. Use glass cleaner for mirrors and glass surfaces, wiping with a lint-free cloth.
8. Conduct a final inspection to ensure all areas meet cleanliness standards.

Equipment

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| • Microfiber cloths | • Disinfectant solutions | • Lint-free cloths |
| • Vacuum cleaner with HEPA filter | • Non-abrasive bathroom cleaner | • Waste bin liners |
| • Mop and bucket with wringer | • Glass cleaner | |

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.