

Stairwell

Code: ANCMF-AU-ACF-S-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including handrails, ledges, and corners.
- Vacuum carpeted areas and mats.
- Mop hard floor surfaces with a disinfectant solution.
- Wipe down walls and doors to remove any marks or stains.
- Sanitize handrails and high-touch areas.
- Remove cobwebs from ceilings and corners.
- Empty and clean waste bins, replace liners.

Method

1. Begin by dusting all horizontal surfaces from top to bottom to prevent recontamination.
2. Vacuum all carpeted areas using a HEPA-filter vacuum cleaner to ensure dust and allergens are captured.
3. Mop hard floor surfaces with a microfiber mop and a neutral pH disinfectant solution, ensuring no excess water is left on the floor.
4. Use a damp cloth with a suitable cleaning agent to wipe down walls and doors, focusing on removing visible marks.
5. Sanitize handrails and high-touch areas with an approved disinfectant, allowing adequate contact time as per product instructions.
6. Inspect and remove any cobwebs using an extendable duster.
7. Empty waste bins, clean with a disinfectant wipe, and replace liners.

Equipment

- HEPA-filter vacuum cleaner
- Neutral pH disinfectant solution
- Disinfectant wipes
- Microfiber mops and cloths
- Extendable duster
- Waste bin liners

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.