

Toilet

Code: ANCMF-AU-ACF-T-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Thorough cleaning and sanitizing of all toilet surfaces, including bowls, seats, and lids.
- Cleaning and disinfecting of sinks, faucets, and countertops.
- Wiping and sanitizing of all touchpoints, including door handles, light switches, and grab bars.
- Dusting and wiping of all horizontal surfaces, including shelves and dispensers.
- Emptying and sanitizing of waste bins and sanitary disposal units.
- Refilling of soap dispensers, toilet paper, and paper towel holders.
- Spot cleaning of walls and partitions as needed.
- Mopping of floors with disinfectant solution.

Method

1. Wear appropriate personal protective equipment (PPE) before starting the cleaning process.
2. Begin by removing all waste and disposing of it in designated waste bins.
3. Apply disinfectant cleaner to all toilet surfaces and allow it to dwell for the recommended time before scrubbing and rinsing.
4. Clean sinks and countertops with a disinfectant cleaner, ensuring all soap scum and residues are removed.
5. Wipe down all touchpoints with a disinfectant wipe or cloth.
6. Dust and wipe all horizontal surfaces with a microfiber cloth.
7. Refill all dispensers with necessary supplies.
8. Spot clean walls and partitions with a suitable cleaner.
9. Mop the floor with a disinfectant solution, ensuring all areas are covered.
10. Inspect the area to ensure all tasks are completed to the required standard.

Equipment

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| • Disinfectant cleaner | • Face mask | • Scrubbing brush |
| • Microfiber cloths | • Disinfectant wipes | • Waste disposal bags |
| • Disposable gloves | • Mop and bucket | |

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.