

TV Room

Code: ANCMF-AU-ACF-TR-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces including tables, chairs, and electronic equipment.
- Vacuum all carpeted areas and rugs.
- Mop all hard floor surfaces.
- Sanitize remote controls, door handles, and other high-touch areas.
- Clean and sanitize windows and window sills.
- Empty and sanitize waste bins.
- Wipe and sanitize all furniture and fixtures.

Method

1. Begin by dusting all surfaces using a microfiber cloth to capture dust particles.
2. Vacuum carpeted areas thoroughly, ensuring corners and under furniture are addressed.
3. Mop hard floors with a disinfectant solution, ensuring no residue is left.
4. Use a disinfectant wipe to sanitize remote controls, door handles, and other high-touch areas.
5. Clean windows using a glass cleaner and microfiber cloth for a streak-free finish.
6. Empty waste bins, replace liners, and sanitize the interior and exterior of the bins.
7. Wipe down all furniture and fixtures with a disinfectant solution, ensuring all surfaces are covered.

Equipment

- Microfiber cloths
- Vacuum cleaner with HEPA filter
- Mop and bucket with disinfectant solution
- Disinfectant wipes
- Glass cleaner
- Waste bin liners

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.