

Pool Plant Room

Code: ANCMF-AU-EF-PPR-01 • Facility: Education Facility • Frequency: daily

Scope of Work

- Dust all surfaces, including ledges, pipes, and equipment.
- Sanitise all high-touch surfaces, including door handles and light switches.
- Mop floors with appropriate cleaning solution to prevent slip hazards.
- Empty and clean rubbish bins, replacing liners as needed.
- Inspect and clean ventilation grilles to ensure proper air flow.
- Wipe down and sanitise all control panels and switches.
- Ensure all cleaning activities comply with relevant safety and environmental standards.

Method

1. Prepare cleaning trolley with all necessary supplies, ensuring colour-coded cloths and mops are used to prevent cross-contamination.
2. Dust all surfaces using a damp microfibre cloth to capture dust effectively.
3. Sanitise high-touch areas with a disinfectant spray, allowing appropriate dwell time for effectiveness.
4. Mop floors using a wet mop and a neutral pH cleaning solution, ensuring no residue is left.
5. Empty rubbish bins, replace liners, and sanitise bin surfaces.
6. Wipe down ventilation grilles with a damp cloth to remove dust and debris.
7. Inspect all cleaned areas to ensure compliance with quality standards.

Equipment

- Microfibre cloths (colour-coded)
- Disinfectant spray
- Neutral pH floor cleaner
- Wet mop and bucket
- Cleaning trolley
- Rubbish bin liners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust, dirt, and smudges. Floors are spotless with no residue. No odours present. High-touch areas are sanitised and dry. Ventilation grilles are dust-free.
Good	Surfaces are mostly clean with minor dust in less accessible areas. Floors are clean with minimal residue. No strong odours. High-touch areas are sanitised but slightly damp. Ventilation grilles have minimal dust.
Pass	Surfaces have some visible dust and smudges. Floors have visible residue. Mild odours present. High-touch areas are partially sanitised. Ventilation grilles have noticeable dust.
Fail	Surfaces are visibly dirty with dust and smudges. Floors are dirty with significant residue. Strong odours present. High-touch areas are not sanitised. Ventilation grilles are clogged with dust.