

Theatre

Code: ANCMF-AU-EF-T-01 • Facility: Education Facility • Frequency: daily

Scope of Work

- Dust all surfaces including seats, armrests, and ledges.
- Vacuum all carpeted areas and spot clean stains.
- Mop hard floors using a colour-coded system to prevent cross-contamination.
- Sanitise all high-touch surfaces such as door handles, light switches, and railings.
- Empty and clean rubbish bins, replacing liners as needed.
- Clean and polish glass surfaces and mirrors.
- Ensure all cleaning activities comply with Australian workplace health and safety requirements.

Method

1. Begin by dusting all surfaces using microfibre cloths to capture dust effectively.
2. Vacuum carpeted areas with a HEPA-filter vacuum to ensure air quality is maintained.
3. Use a damp mop with a neutral pH cleaner for hard floors, ensuring no residue is left.
4. Apply a hospital-grade disinfectant to high-touch surfaces, allowing appropriate dwell time for effective sanitisation.
5. Remove rubbish, clean bins with a disinfectant, and replace liners.
6. Use a glass cleaner for all glass surfaces, ensuring streak-free results.

Equipment

- Microfibre cloths
- HEPA-filter vacuum cleaner
- Colour-coded mops and buckets
- Hospital-grade disinfectant
- Neutral pH floor cleaner
- Glass cleaner
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and marks; carpets are spotless; no odours present; high-touch surfaces are sanitised and visibly clean; bins are empty and clean; glass surfaces are streak-free.
Good	Minor dust on less accessible surfaces; carpets have no visible stains; no strong odours; high-touch surfaces are mostly clean; bins are empty but may have minor marks; glass surfaces have minimal streaks.
Pass	Noticeable dust on some surfaces; carpets have minor stains; slight odours present; high-touch surfaces have some marks; bins are emptied but not cleaned; glass surfaces have visible streaks.
Fail	Significant dust accumulation; carpets are stained; strong odours present; high-touch surfaces are visibly dirty; bins are full or dirty; glass surfaces are heavily streaked.