

Amphitheatre

Code: ANCMF-AU-GB-A-02 • Facility: Government Building • Frequency: daily

Scope of Work

- Dust all surfaces including seats, railings, and ledges.
- Vacuum all carpeted areas and spot clean stains.
- Mop hard floors with appropriate cleaning solution.
- Sanitise all high-touch surfaces such as door handles, light switches, and handrails.
- Empty rubbish bins and replace liners.
- Clean and polish glass surfaces and mirrors.
- Ensure all areas are free from cobwebs and visible dust.
- Check and clean air vents and grilles.
- Ensure all cleaning is conducted using colour-coded cleaning systems to prevent cross-contamination.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust effectively.
2. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to ensure dust and allergens are contained.
3. Spot clean any stains on carpets using a suitable carpet cleaner.
4. Mop hard floors with a neutral pH cleaner to avoid damage to surfaces.
5. Sanitise high-touch surfaces with a hospital-grade disinfectant.
6. Empty rubbish bins, replace liners, and ensure bins are clean and odour-free.
7. Clean glass surfaces with a streak-free glass cleaner.
8. Inspect and remove any cobwebs using an extendable duster.
9. Clean air vents and grilles with a damp cloth to remove dust build-up.

Equipment

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| • Microfibre cloths | • Hospital-grade disinfectant | • Colour-coded cleaning buckets and mops |
| • HEPA-filter vacuum cleaner | • Streak-free glass cleaner | • Rubbish bin liners |
| • Neutral pH floor cleaner | • Extendable duster | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and dust-free; no stains on carpets; floors are spotless and dry; high-touch surfaces are sanitised and free of smudges; rubbish bins are empty and odour-free; glass surfaces are streak-free; no cobwebs present; air vents are clean.
Good	Minor dust on less accessible surfaces; up to two small stains on carpets; floors are clean with minimal streaks; high-touch surfaces are mostly sanitised; rubbish bins are empty but may have slight odour; glass surfaces have minor streaks; minimal cobwebs; air vents have slight dust.
Pass	Noticeable dust on surfaces; several stains on carpets; floors have visible streaks; high-touch surfaces are inconsistently sanitised; rubbish bins are not emptied regularly; glass surfaces have visible streaks; cobwebs in corners; air vents are dusty.
Fail	Surfaces are visibly dusty; carpets are stained; floors are dirty and wet; high-touch surfaces are not sanitised; rubbish bins are overflowing; glass surfaces are dirty; cobwebs are widespread; air vents are clogged with dust.