

Bike Path

Code: ANCMF-AU-GB-BP-01 • Facility: Government Building • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the bike path.
- Sweep and mop the path to remove dirt and stains.
- Sanitise high-touch surfaces such as railings and benches.
- Ensure all signage is clean and visible.
- Check and clean adjacent areas to prevent debris from encroaching onto the path.

Method

1. Inspect the bike path for rubbish and debris, removing all items and disposing of them in the appropriate rubbish bins.
2. Use a broom to sweep the entire path, focusing on corners and edges where debris accumulates.
3. Prepare a mop with a suitable cleaning solution and mop the path, ensuring all stains and marks are removed.
4. Sanitise high-touch surfaces using a colour-coded cleaning system to prevent cross-contamination.
5. Wipe down all signage with a damp cloth to ensure clarity and visibility.
6. Conduct a final inspection to ensure all areas meet the quality criteria.

Equipment

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| • Broom | • Colour-coded cleaning cloths | • Rubbish bags |
| • Mop and bucket | • Sanitising solution | • Cleaning trolley |

Quality Criteria

Performance Level	Criteria
Excellent	No visible rubbish or debris; path is spotless and dry; all high-touch surfaces are sanitised; signage is clean and fully legible.
Good	Minor debris present; path is clean with no visible stains; high-touch surfaces are mostly sanitised; signage is mostly clean and legible.
Pass	Some debris present; path has minor stains; high-touch surfaces are partially sanitised; signage is somewhat clean and legible.
Fail	Significant debris present; path is dirty with visible stains; high-touch surfaces are not sanitised; signage is dirty and illegible.