

Chemical Storage

Code: ANCMF-AU-GB-CS-05 • Facility: Government Building • Frequency: daily

Scope of Work

- Dusting of all surfaces, including shelves and containers.
- Sanitising of floors and high-touch surfaces.
- Removal of rubbish and proper disposal of chemical waste.
- Inspection and cleaning of spill containment areas.
- Ensuring all labels and safety signs are visible and clean.
- Checking and cleaning of ventilation grilles and air vents.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination.
2. Dust all surfaces using a microfibre cloth to capture fine particles.
3. Sanitise floors with a mop and appropriate chemical-resistant cleaning solution.
4. Empty rubbish bins and replace liners, ensuring proper disposal of chemical waste.
5. Inspect spill containment areas and clean any residues with suitable absorbent materials.
6. Wipe down all labels and safety signs to ensure they are legible and free from dust.
7. Clean ventilation grilles and air vents using a vacuum with a HEPA filter.

Equipment

- Microfibre cloths
- Chemical-resistant cleaning solutions
- HEPA filter vacuum
- Colour-coded mop and bucket
- Rubbish bin liners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and residues; floors are spotless and dry; no odours present; all labels and signs are clearly visible and clean; ventilation grilles are free from dust.
Good	Minor dust on surfaces; floors are clean with minimal streaks; faint chemical odours may be present; labels and signs are mostly visible and clean; minor dust on ventilation grilles.
Pass	Noticeable dust on surfaces; floors have visible streaks; chemical odours are noticeable; some labels and signs are obscured by dust; dust accumulation on ventilation grilles.
Fail	Heavy dust and residues on surfaces; floors are dirty or sticky; strong chemical odours present; labels and signs are unreadable; ventilation grilles are clogged with dust.