

Disabled Parking

Code: ANCMF-AU-GB-DP-01 • Facility: Government Building • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the parking area.
- Sweep and mop the parking surface to remove dirt and stains.
- Sanitise all touchpoints, including parking meters and ticket machines.
- Ensure all signage is clean and visible.
- Empty and sanitise rubbish bins.
- Inspect and clean any adjacent pathways or ramps.

Method

1. Begin by collecting all visible rubbish and debris, placing it in the appropriate rubbish bins.
2. Use a broom to sweep the entire parking area, focusing on corners and edges where debris accumulates.
3. Prepare a mop with a suitable cleaning solution and mop the entire surface, paying attention to any stains or spills.
4. Use a sanitising solution to wipe down all touchpoints, including parking meters and ticket machines.
5. Check and clean all signage to ensure visibility and cleanliness.
6. Empty rubbish bins, replace liners, and sanitise the bin surfaces.
7. Inspect adjacent pathways and ramps, sweeping and mopping as necessary.

Equipment

- Broom and dustpan
- Mop and bucket with cleaning solution
- Sanitising wipes or spray
- Rubbish bags
- Colour-coded cleaning cloths
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are spotless with no visible debris or stains. Touchpoints are fully sanitised. Signage is clean and clearly visible. Rubbish bins are empty and sanitised.
Good	Minor debris or stains present but overall cleanliness is maintained. Touchpoints are mostly sanitised. Signage is mostly clean and visible. Rubbish bins are mostly empty and sanitised.
Pass	Noticeable debris or stains present. Some touchpoints may not be fully sanitised. Signage is somewhat clean and visible. Rubbish bins are not overflowing but may not be fully sanitised.
Fail	Significant debris or stains present. Touchpoints are not sanitised. Signage is dirty or obscured. Rubbish bins are overflowing or unsanitised.