

Fire Escape

Code: ANCMF-AU-GB-FE-01 • Facility: Government Building • Frequency: daily

Scope of Work

- Dust all surfaces including handrails, ledges, and corners.
- Sanitise handrails and high-touch areas.
- Vacuum and mop all floors, ensuring no debris or obstructions.
- Remove rubbish and ensure bins are emptied and sanitised.
- Clean and polish signage and emergency equipment casings.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination.
2. Dust surfaces using microfibre cloths to capture dust effectively.
3. Sanitise handrails with a disinfectant approved by Australian health standards.
4. Vacuum floors using a HEPA-filter vacuum to ensure air quality.
5. Mop floors with a neutral pH cleaner to prevent surface damage.
6. Inspect and clean emergency signage and equipment casings with a damp cloth.

Equipment

- Microfibre cloths
- HEPA-filter vacuum cleaner
- Rubbish bags
- Colour-coded cleaning buckets and mops
- Disinfectant spray

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust. Handrails are sanitised and polished. Floors are spotless with no debris. Rubbish bins are empty and sanitised. Signage and equipment casings are clean and polished.
Good	Surfaces are mostly clean with minimal dust. Handrails are sanitised. Floors are clean with minor debris. Rubbish bins are empty. Signage and equipment casings are clean.
Pass	Surfaces have some dust. Handrails are wiped but not fully sanitised. Floors have some debris. Rubbish bins are not overflowing. Signage and equipment casings are wiped.
Fail	Surfaces are dusty. Handrails are not sanitised. Floors have visible debris. Rubbish bins are overflowing. Signage and equipment casings are dirty.