

Farmers Market

Code: ANCMF-AU-GB-FM-02 • Facility: Government Building • Frequency: daily

Scope of Work

- Dusting all surfaces including stalls, counters, and display areas.
- Sanitising high-touch areas such as door handles, taps, and payment terminals.
- Vacuuming and mopping all floor surfaces to remove dirt and debris.
- Emptying and cleaning rubbish bins, ensuring waste is disposed of according to local regulations.
- Cleaning and sanitising public toilets, ensuring they are stocked with necessary supplies.
- Wiping down and sanitising seating areas and tables.
- Ensuring all cleaning activities are conducted using a colour-coded cleaning system to prevent cross-contamination.

Method

1. Begin by dusting all surfaces using microfibre cloths, starting from higher surfaces and working downwards.
2. Sanitise high-touch areas with an approved disinfectant, ensuring contact time as per manufacturer's instructions.
3. Vacuum all floor surfaces using a HEPA-filter vacuum cleaner to capture fine dust particles.
4. Mop floors with a neutral pH cleaner, ensuring no residue is left behind.
5. Empty rubbish bins, replace liners, and clean bins with a disinfectant spray.
6. Clean toilets using a toilet-specific cleaner, ensuring all surfaces are sanitised and supplies are replenished.
7. Wipe down seating and tables with a disinfectant wipe, ensuring surfaces are visibly clean and dry.

Equipment

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|------------------------------|---------------------------------|----------------------------|
| • Microfibre cloths | • Colour-coded mops and buckets | • Rubbish bin liners |
| • HEPA-filter vacuum cleaner | • Disinfectant sprays and wipes | • Toilet cleaning supplies |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust. High-touch areas are sanitised with no visible smudges. Floors are spotless with no debris. Rubbish bins are empty and clean. Toilets are fully stocked and sanitised with no odours.
Good	Surfaces are mostly clean with minimal dust. High-touch areas are sanitised with minor smudges. Floors have minimal debris. Rubbish bins are empty but may have minor residue. Toilets are mostly stocked and sanitised with faint odours.
Pass	Surfaces have some dust. High-touch areas are sanitised but with visible smudges. Floors have some debris. Rubbish bins are not overflowing but have residue. Toilets are stocked but not fully sanitised with noticeable odours.
Fail	Surfaces are dusty. High-touch areas are not sanitised. Floors have visible debris. Rubbish bins are overflowing. Toilets are not stocked or sanitised with strong odours.