

Picnic Area

Code: ANCMF-AU-GB-PA-04 • Facility: Government Building • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the picnic area.
- Sanitise all picnic tables and benches.
- Sweep and mop the floor surfaces.
- Clean and sanitise rubbish bins and replace liners.
- Wipe down and sanitise all touchpoints, including railings and taps.
- Inspect and clean surrounding areas for litter and debris.

Method

1. Begin by collecting all visible rubbish and debris, placing it in the rubbish bin.
2. Use a colour-coded cleaning system to avoid cross-contamination, ensuring separate cloths for tables, benches, and bins.
3. Sanitise picnic tables and benches using an approved disinfectant, allowing appropriate contact time.
4. Sweep the floor area to remove loose dirt and debris.
5. Mop the floor using a neutral detergent, ensuring no residue is left.
6. Empty rubbish bins, clean and sanitise them, and replace liners.
7. Wipe down all touchpoints with a disinfectant wipe.
8. Conduct a final inspection to ensure all areas are clean and free of rubbish.

Equipment

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| • Colour-coded cleaning cloths | • Broom and dustpan | • Rubbish bin liners |
| • Approved disinfectant | • Mop and bucket | • Disinfectant wipes |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and sanitised, no rubbish or debris present, bins are clean and have new liners, no odours detected, all touchpoints are sanitised.
Good	Surfaces are mostly clean with minor spots, minimal rubbish present, bins are clean with new liners, faint odours may be present, most touchpoints are sanitised.
Pass	Surfaces are generally clean with some visible dirt, some rubbish present, bins are emptied but not fully sanitised, noticeable odours, some touchpoints missed.
Fail	Surfaces are visibly dirty, significant rubbish present, bins are not emptied or sanitised, strong odours, most touchpoints are missed.