

Casual Dining

Code: ANCMF-AU-H-CD-02 • Facility: Hospitality • Frequency: daily

Scope of Work

- Dusting of all surfaces including tables, chairs, and fixtures.
- Vacuuming and mopping of floors using appropriate cleaning solutions.
- Sanitising of tables, chairs, and high-touch areas such as door handles and light switches.
- Cleaning and sanitising of toilets and washbasins.
- Emptying and sanitising of rubbish bins.
- Spot cleaning of walls and skirting boards.
- Cleaning of windows and glass surfaces.

Method

1. Begin by dusting all surfaces using a microfibre cloth, starting from the highest point and working downwards.
2. Vacuum the floor thoroughly, paying special attention to corners and under furniture.
3. Mop the floor using a neutral pH cleaner, ensuring no residue is left behind.
4. Sanitise tables and chairs with a food-safe sanitiser, allowing appropriate contact time.
5. Clean and sanitise toilets using a toilet-specific cleaner and brush, ensuring all surfaces are covered.
6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
7. Spot clean walls and skirting boards with a damp cloth and appropriate cleaner.
8. Clean windows and glass surfaces with a glass cleaner, ensuring streak-free results.

Equipment

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|---------------------|----------------------------|----------------------|
| • Microfibre cloths | • Neutral pH floor cleaner | • Rubbish bin liners |
| • Vacuum cleaner | • Food-safe sanitiser | • Glass cleaner |
| • Mop and bucket | • Toilet brush and cleaner | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and smudges; floors are spotless and dry; no visible rubbish or odours; toilets are pristine with no stains; glass surfaces are streak-free.
Good	Minor dust on high surfaces; floors are clean with minimal spots; bins are empty with no odours; toilets are clean with minor water spots; glass surfaces have minimal streaks.
Pass	Noticeable dust on surfaces; floors have visible spots; bins are not overflowing but have slight odours; toilets are generally clean but have visible stains; glass surfaces have visible streaks.
Fail	Heavy dust accumulation; floors are dirty and wet; bins are overflowing with strong odours; toilets are dirty with significant stains; glass surfaces are heavily streaked.