

Cool Room

Code: ANCMF-AU-H-CR-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Remove all items from the cool room before cleaning.
- Dust and wipe down all shelves and surfaces with a damp cloth.
- Sanitise all surfaces using a food-safe sanitiser.
- Mop the floor with a disinfectant solution.
- Clean and sanitise door handles and seals.
- Dispose of any rubbish in the appropriate rubbish bin.
- Ensure all cleaning equipment is cleaned and stored properly after use.

Method

1. Ensure all items are removed from the cool room and stored appropriately.
2. Use a colour-coded cleaning system to prevent cross-contamination.
3. Dust all surfaces with a microfibre cloth to remove loose particles.
4. Wipe down shelves and surfaces with a damp cloth and food-safe sanitiser.
5. Mop the floor using a trolley with a disinfectant solution, ensuring no residue is left.
6. Pay special attention to door handles and seals, cleaning and sanitising thoroughly.
7. Inspect the cool room for any remaining debris or spills and address immediately.
8. Return all items to the cool room once cleaning is complete and ensure the area is tidy.

Equipment

- Microfibre cloths
- Colour-coded cleaning cloths
- Food-safe sanitiser
- Disinfectant solution
- Mop and bucket
- Cleaning trolley
- Rubbish bin

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, dirt, and stains. No odours present. Floor is spotless and dry. Door seals are clean and intact. All cleaning equipment is stored correctly.
Good	Surfaces are mostly clean with minor dust or stains. No strong odours. Floor is mostly clean with minor wet spots. Door seals are mostly clean. Cleaning equipment is mostly stored correctly.
Pass	Surfaces have some dust or stains. Mild odours present. Floor has some dirt or wet spots. Door seals have minor dirt. Cleaning equipment is not fully stored correctly.
Fail	Surfaces are visibly dirty with dust, dirt, or stains. Strong odours present. Floor is dirty or wet. Door seals are dirty or damaged. Cleaning equipment is not stored correctly.