

Restaurant Dining

Code: ANCMF-AU-H-RD-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Dusting of all surfaces including tables, chairs, and decorative items.
- Sanitising of tables and chairs after each use.
- Vacuuming and mopping of floors to remove dirt and debris.
- Cleaning of windows and glass surfaces to remove smudges and fingerprints.
- Emptying and sanitising rubbish bins.
- Spot cleaning of walls and skirting boards to remove marks and stains.
- Ensuring all high-touch areas such as door handles and light switches are sanitised regularly.

Method

1. Begin by dusting all surfaces using a microfibre cloth, ensuring to reach all corners and edges.
2. Sanitise tables and chairs using a food-safe sanitiser, ensuring all surfaces are covered and allowed to air dry.
3. Vacuum the floor using a commercial-grade vacuum cleaner, paying special attention to corners and under furniture.
4. Mop the floor using a neutral pH cleaner, ensuring no residue is left behind.
5. Clean windows and glass surfaces with a glass cleaner, using a squeegee for a streak-free finish.
6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
7. Spot clean walls and skirting boards using a mild detergent solution.
8. Sanitise high-touch areas with a disinfectant wipe, ensuring thorough coverage.

Equipment

- Microfibre cloths
- Commercial-grade vacuum cleaner
- Mop and bucket with neutral pH cleaner
- Glass cleaner and squeegee
- Food-safe sanitiser
- Disinfectant wipes
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and smudges; floors are spotless with no visible debris; windows and glass surfaces are streak-free; no unpleasant odours present; high-touch areas are sanitised and visibly clean.
Good	Minor dust on surfaces; floors have minimal debris; windows and glass surfaces have minor streaks; no strong odours; high-touch areas are mostly sanitised.
Pass	Noticeable dust on surfaces; floors have visible debris; windows and glass surfaces have visible streaks; mild odours present; high-touch areas are inconsistently sanitised.
Fail	Heavy dust accumulation; floors are dirty with visible debris; windows and glass surfaces are heavily streaked; strong unpleasant odours; high-touch areas are not sanitised.