

Shared Bathroom

Code: ANCMF-AU-H-SB-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Thorough cleaning and sanitising of all surfaces including sinks, toilets, and shower areas.
- Removal of rubbish and replacement of bin liners.
- Refilling of soap dispensers and toilet paper holders.
- Cleaning of mirrors and glass surfaces to a streak-free finish.
- Dusting and wiping of all fixtures and fittings.
- Mopping of floors with appropriate disinfectant solutions.
- Inspection and cleaning of ventilation grilles and air vents.
- Ensuring all drains are clear and free from blockages.

Method

1. Prepare the cleaning trolley with all necessary supplies and equipment, ensuring colour-coded cloths and mops are used to prevent cross-contamination.
2. Remove rubbish from bins and replace liners, ensuring proper disposal according to facility guidelines.
3. Apply disinfectant to all surfaces, allowing appropriate dwell time for effective sanitising.
4. Clean and polish mirrors and glass surfaces using a glass cleaner and microfibre cloth.
5. Dust and wipe down all fixtures, fittings, and high-touch areas with a damp cloth.
6. Mop floors using a disinfectant solution, ensuring no residue is left behind.
7. Inspect and clean ventilation grilles and air vents to ensure proper airflow.
8. Check and refill soap dispensers and toilet paper holders as needed.
9. Conduct a final inspection to ensure all areas meet the required cleanliness standards.

Equipment

- Cleaning trolley with colour-coded cleaning cloths and mops
- Disinfectant and cleaning solutions
- Microfibre cloths
- Glass cleaner
- Bin liners
- Personal protective equipment (PPE)
- Dustpan and brush
- Floor mop and bucket

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are spotless and sanitised, no visible dust or debris, mirrors and glass are streak-free, no odours present, all consumables fully stocked.
Good	Surfaces are clean with minimal dust, mirrors and glass have minor streaks, no strong odours, most consumables stocked.
Pass	Surfaces are generally clean but may have some dust, mirrors and glass have visible streaks, mild odours present, some consumables low.
Fail	Surfaces are visibly dirty, mirrors and glass are streaked, strong odours present, consumables are empty or nearly empty.