

Treatment Room

Code: ANCMF-AU-H-TR-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Dust all surfaces including shelves, ledges, and equipment.
- Sanitise all high-touch areas such as door handles, light switches, and treatment tables.
- Vacuum and mop floors using appropriate cleaning solutions.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and sanitise sinks and taps.
- Ensure all cleaning is conducted using a colour-coded system to prevent cross-contamination.
- Check and restock supplies such as hand sanitiser and paper towels.

Method

1. Prepare the cleaning trolley with all necessary supplies and equipment, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces from top to bottom to prevent recontamination.
3. Sanitise high-touch areas using a hospital-grade disinfectant.
4. Vacuum the floor thoroughly, paying attention to corners and under furniture.
5. Mop the floor with a disinfectant solution, ensuring no residue is left.
6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
7. Clean and sanitise sinks and taps, ensuring no water spots or residue remain.
8. Restock supplies, ensuring all dispensers are functioning correctly.

Equipment

- Colour-coded microfibre cloths
- Hospital-grade disinfectant
- Vacuum cleaner with HEPA filter
- Mop and bucket with colour-coded mop heads
- Cleaning trolley
- Rubbish bin liners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, dirt, and smudges. No odours present. High-touch areas are sanitised and dry. Floors are spotless with no residue. Supplies are fully stocked.
Good	Surfaces are mostly clean with minimal dust or smudges. No strong odours. High-touch areas are sanitised. Floors are clean with minimal residue. Supplies are mostly stocked.
Pass	Surfaces have some dust or smudges. Mild odours may be present. High-touch areas are mostly sanitised. Floors have some residue. Supplies are low but sufficient.
Fail	Surfaces are visibly dirty with dust and smudges. Strong odours present. High-touch areas are not sanitised. Floors are dirty with visible residue. Supplies are insufficient.