

Yoga Studio

Code: ANCMF-AU-H-YS-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Dust all surfaces including shelves, equipment, and window sills.
- Vacuum all carpeted areas and mats.
- Mop hard floors with appropriate cleaning solution.
- Sanitise all high-touch surfaces such as door handles, light switches, and taps.
- Clean and sanitise mirrors and glass surfaces.
- Empty and sanitise rubbish bins.
- Ensure all cleaning is performed using a colour-coded system to prevent cross-contamination.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust and allergens.
2. Vacuum carpets and mats using a HEPA-filter vacuum cleaner to ensure air quality.
3. Mop hard floors with a neutral pH cleaner to prevent damage to surfaces.
4. Use a disinfectant spray on high-touch surfaces, allowing appropriate dwell time for effective sanitisation.
5. Clean mirrors and glass with a glass cleaner, ensuring no streaks are left.
6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
7. Ensure all cleaning tools are cleaned and stored properly after use.

Equipment

- Microfibre cloths
- HEPA-filter vacuum cleaner
- Mop and bucket with neutral pH cleaner
- Disinfectant spray
- Glass cleaner
- Colour-coded cleaning cloths and tools
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and marks; floors are spotless and dry; no odours present; high-touch areas are sanitised and free of smudges; mirrors and glass are streak-free; bins are empty and sanitised.
Good	Minor dust or marks on less visible surfaces; floors are clean with minimal streaks; no unpleasant odours; high-touch areas are mostly sanitised; mirrors and glass have minimal streaks; bins are empty.
Pass	Visible dust on some surfaces; floors are clean but may have streaks; slight odours present; high-touch areas are partially sanitised; mirrors and glass have visible streaks; bins are not overflowing.
Fail	Significant dust and marks on surfaces; floors are dirty or sticky; unpleasant odours present; high-touch areas are not sanitised; mirrors and glass are dirty; bins are overflowing.