

Autoclave Room

Code: ANCMF-AU-HF-AR-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all surfaces including shelves, ledges, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and control panels.
- Clean and mop floors using a colour-coded system to prevent cross-contamination.
- Empty and sanitise rubbish bins.
- Wipe down walls and doors to remove any marks or stains.
- Ensure all cleaning equipment is cleaned and stored correctly after use.

Method

1. Begin by donning appropriate PPE as per facility guidelines.
2. Use a microfibre cloth to dust all surfaces, starting from the highest point and working downwards.
3. Apply a hospital-grade disinfectant to all high-touch surfaces and allow appropriate contact time before wiping clean.
4. Use a mop with a colour-coded head to clean the floor, ensuring all corners and edges are reached.
5. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
6. Wipe down walls and doors with a disinfectant solution, focusing on areas with visible marks.
7. Inspect the area to ensure all tasks are completed to standard and remove PPE safely.

Equipment

- Microfibre cloths
- Hospital-grade disinfectant
- Colour-coded mop and bucket
- Rubbish bin liners
- Personal protective equipment (PPE)
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean with no dust or marks. High-touch areas are sanitised with no residue. Floors are spotless with no streaks. Rubbish bins are empty and odour-free.
Good	Minor dust on high surfaces, but all high-touch areas are sanitised. Floors are clean with minimal streaks. Rubbish bins are empty with slight odour.
Pass	Noticeable dust on surfaces. High-touch areas are mostly sanitised. Floors have visible streaks. Rubbish bins are not overflowing but have noticeable odour.
Fail	Visible dust and dirt on surfaces. High-touch areas are not sanitised. Floors are dirty with significant streaks. Rubbish bins are overflowing and have strong odour.