

Delivery Area

Code: ANCMF-AU-HF-DA-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including shelves, ledges, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and handrails.
- Mop floors with a disinfectant solution suitable for healthcare environments.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and sanitise any sinks and taps.
- Ensure all cleaning is performed using a colour-coded cleaning system to prevent cross-contamination.

Method

1. Prepare the cleaning trolley with all necessary supplies, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces using a damp microfibre cloth to capture dust and prevent dispersal.
3. Apply a hospital-grade disinfectant to all high-touch surfaces and allow appropriate contact time before wiping.
4. Mop the floor using a two-bucket system to ensure clean and dirty water are kept separate.
5. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
6. Inspect the area to ensure all tasks are completed to the required standard.

Equipment

- Colour-coded microfibre cloths and mops
- Hospital-grade disinfectant
- Two-bucket mopping system
- Cleaning trolley
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, dirt, and marks. High-touch areas are sanitised and free from smudges. Floors are spotless with no streaks or residue. No unpleasant odours present. Rubbish bins are empty, clean, and have fresh liners.
Good	Surfaces are generally clean with minimal dust or marks. High-touch areas are sanitised with minor smudges. Floors are clean with slight streaks. No strong odours present. Rubbish bins are empty and clean with fresh liners.
Pass	Surfaces have some dust or marks. High-touch areas are sanitised but may have visible smudges. Floors are clean but may have visible streaks or residue. Mild odours may be present. Rubbish bins are empty but may have minor residue.
Fail	Surfaces are visibly dusty or dirty. High-touch areas are not properly sanitised. Floors have visible dirt, streaks, or residue. Unpleasant odours are present. Rubbish bins are not emptied or cleaned.