

Fire Pump Room

Code: ANCMF-AU-HF-FPR-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all surfaces including equipment, pipes, and ledges.
- Sanitise high-touch surfaces such as door handles and light switches.
- Vacuum and mop floors to remove dust and debris.
- Empty and clean rubbish bins, replacing liners as needed.
- Inspect and clean any visible cobwebs or insect presence.
- Ensure all cleaning activities comply with infection control standards.

Method

1. Prepare the area by removing any obstacles and ensuring the space is safe to clean.
2. Use a colour-coded cleaning system to prevent cross-contamination.
3. Dust all surfaces using a microfibre cloth, starting from high surfaces and working downwards.
4. Sanitise high-touch areas with an approved disinfectant, allowing appropriate contact time.
5. Vacuum the floor using a HEPA-filtered vacuum cleaner.
6. Mop the floor with a neutral detergent solution, ensuring no residue is left.
7. Empty rubbish bins, clean them with a disinfectant, and replace liners.
8. Conduct a final inspection to ensure all tasks are completed to standard.

Equipment

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|--------------------------------|--|---------------------------------------|
| • Microfibre cloths | • Colour-coded cleaning buckets and mops | • Rubbish bin liners |
| • HEPA-filtered vacuum cleaner | • Approved disinfectants and detergents | • Personal protective equipment (PPE) |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust. No odours present. High-touch areas are sanitised with no residue. Floors are spotless and dry. Rubbish bins are clean and odour-free.
Good	Minor dust on non-critical surfaces. No strong odours. High-touch areas mostly sanitised. Floors are clean with minimal residue. Rubbish bins are emptied and clean.
Pass	Visible dust on some surfaces. Mild odours present. High-touch areas partially sanitised. Floors have some residue. Rubbish bins are emptied but not fully clean.
Fail	Significant dust accumulation. Strong odours present. High-touch areas not sanitised. Floors are dirty or sticky. Rubbish bins are full or dirty.