

Family Room

Code: ANCMF-AU-HF-FR-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all surfaces including furniture, fixtures, and fittings.
- Vacuum carpets and upholstered furniture.
- Mop hard floors using a colour-coded system to prevent cross-contamination.
- Sanitise all high-touch surfaces such as door handles, light switches, and remote controls.
- Empty rubbish bins and replace liners.
- Clean and sanitise any toys or children's equipment.
- Ensure all cleaning activities comply with infection control guidelines.

Method

1. Prepare the cleaning trolley with all necessary supplies, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces using a microfibre cloth, starting from high surfaces and working downwards.
3. Vacuum carpets and upholstery thoroughly, ensuring no debris is left.
4. Mop hard floors with a neutral detergent, using a wet mop for sanitising.
5. Sanitise high-touch surfaces with an approved disinfectant, allowing appropriate contact time.
6. Empty rubbish bins, replace liners, and dispose of waste according to facility protocols.
7. Wipe and sanitise toys and children's equipment with a suitable disinfectant.
8. Conduct a final inspection to ensure all areas meet the required standards.

Equipment

- Microfibre cloths (colour-coded)
- Vacuum cleaner with HEPA filter
- Mop and bucket (colour-coded)
- Approved disinfectants and detergents
- Cleaning trolley
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust and debris. No odours present. High-touch surfaces are sanitised and dry. Floors are spotless with no streaks. Rubbish bins are empty and clean.
Good	Minor dust on high surfaces. No visible debris. High-touch surfaces are sanitised. Floors are clean with minimal streaks. Rubbish bins are empty.
Pass	Visible dust on some surfaces. Some debris present. High-touch surfaces are mostly sanitised. Floors have visible streaks. Rubbish bins are not overflowing.
Fail	Significant dust and debris on surfaces. Unpleasant odours present. High-touch surfaces are not sanitised. Floors are dirty with visible marks. Rubbish bins are full or overflowing.