

Laundry

Code: ANCMF-AU-HF-L-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all surfaces including shelves, ledges, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and taps.
- Clean and sanitise laundry machines, ensuring no detergent or fabric softener residue is present.
- Mop floors using a colour-coded system to prevent cross-contamination.
- Empty rubbish bins and replace liners.
- Ensure all cleaning products are stored safely and securely.
- Check and clean air vents and filters to prevent dust accumulation.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust and prevent it from becoming airborne.
2. Apply a hospital-grade disinfectant to all high-touch surfaces and allow the appropriate dwell time before wiping clean.
3. Use a damp cloth to wipe down the exterior of laundry machines, paying special attention to control panels and handles.
4. Mop the floor using a two-bucket system to ensure clean water is used throughout the process.
5. Remove rubbish bags, tie securely, and replace with new liners.
6. Store all cleaning products in a designated area, ensuring they are clearly labelled and out of reach of unauthorised personnel.
7. Inspect air vents and filters, cleaning as necessary to maintain air quality.

Equipment

- Microfibre cloths
- Hospital-grade disinfectant
- Colour-coded mops and buckets
- Rubbish bin liners
- Personal protective equipment (PPE)
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust and residue. High-touch areas are sanitised with no visible marks. Floors are spotless with no streaks. Air vents are dust-free. No odours present.
Good	Surfaces are mostly clean with minimal dust. High-touch areas are sanitised with minor marks. Floors have slight streaks. Air vents have minimal dust. No strong odours present.
Pass	Surfaces have some dust accumulation. High-touch areas are sanitised but with visible marks. Floors have visible streaks. Air vents have noticeable dust. Mild odours present.
Fail	Surfaces are dusty. High-touch areas are not sanitised. Floors are dirty with significant streaks. Air vents are clogged with dust. Strong odours present.