

Locker Room

Code: ANCMF-AU-HF-LR-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all surfaces including lockers, benches, and shelves.
- Sanitise all high-touch surfaces such as door handles, taps, and light switches.
- Clean and sanitise floors using appropriate mopping techniques.
- Empty rubbish bins and replace liners.
- Clean and sanitise sinks and mirrors.
- Ensure all cleaning is conducted using a colour-coded cleaning system to prevent cross-contamination.
- Check and refill soap dispensers and paper towel holders.
- Ensure locker room is free from unpleasant odours.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust particles effectively.
2. Use a disinfectant solution to sanitise all high-touch surfaces, ensuring contact time as per manufacturer's instructions.
3. Prepare a mop with a neutral detergent solution and clean the floors, ensuring to reach corners and under benches.
4. Empty rubbish bins, replace liners, and dispose of waste in accordance with facility waste management protocols.
5. Clean sinks and mirrors using a non-abrasive cleaner, ensuring no streaks or residue remain.
6. Refill soap dispensers and paper towel holders as needed, ensuring they are functional and stocked.
7. Conduct a final inspection to ensure the area is clean, sanitised, and free from odours.

Equipment

- Microfibre cloths
- Colour-coded cleaning cloths and mops
- Disinfectant solution
- Neutral detergent
- Rubbish bin liners
- Personal protective equipment (PPE)
- Cleaning trolley
- Soap and paper towel refills

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust. High-touch areas are sanitised with no residue. Floors are spotless with no streaks. No odours present. Supplies fully stocked.
Good	Minor dust on non-essential surfaces. High-touch areas sanitised with minimal residue. Floors mostly clean with minor streaks. No strong odours. Supplies mostly stocked.
Pass	Noticeable dust on some surfaces. High-touch areas sanitised but with visible residue. Floors clean but with visible streaks. Mild odours present. Supplies low but available.
Fail	Visible dust on multiple surfaces. High-touch areas not sanitised. Floors dirty or sticky. Strong odours present. Supplies depleted.