

Morgue

Code: ANCMF-AU-HF-M-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including benches, tables, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and taps.
- Mop floors with a disinfectant solution.
- Clean and sanitise sinks and taps.
- Empty and sanitise rubbish bins.
- Ensure all cleaning is performed using a colour-coded system to prevent cross-contamination.
- Check and restock cleaning supplies on the trolley.

Method

1. Prepare the cleaning trolley with appropriate supplies and ensure all equipment is in good working order.
2. Dust all surfaces using a microfibre cloth, starting from the highest point and working downwards.
3. Apply disinfectant to high-touch surfaces and allow the recommended contact time before wiping clean.
4. Mop the floor using a two-bucket system to ensure effective cleaning and prevent cross-contamination.
5. Clean sinks and taps with a disinfectant cleaner, ensuring all residue is removed.
6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
7. Inspect the area to ensure all tasks are completed to the required standard.

Equipment

- Microfibre cloths (colour-coded)
- Disinfectant cleaner
- Mop and bucket (two-bucket system)
- Cleaning trolley
- Rubbish bin liners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust, stains, and marks. No odours present. High-touch surfaces are sanitised with no residue. Floors are spotless and dry. Rubbish bins are empty and sanitised.
Good	Surfaces are mostly clean with minor dust or marks. No strong odours. High-touch surfaces are mostly sanitised. Floors are clean with minimal streaks. Rubbish bins are empty but may have minor residue.
Pass	Surfaces have some dust or marks. Mild odours may be present. High-touch surfaces are partially sanitised. Floors have visible streaks or spots. Rubbish bins are emptied but not sanitised.
Fail	Surfaces are visibly dirty with dust and stains. Strong odours present. High-touch surfaces are not sanitised. Floors are dirty or wet. Rubbish bins are full or not sanitised.