

Main Corridor

Code: ANCMF-AU-HF-MC-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including ledges, skirting boards, and fixtures.
- Sanitise high-touch areas such as door handles, light switches, and handrails.
- Vacuum carpeted areas and spot clean stains.
- Mop hard floors using a colour-coded system to prevent cross-contamination.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and polish glass surfaces and mirrors.
- Ensure all cleaning activities adhere to infection control protocols.

Method

1. Prepare cleaning trolley with appropriate colour-coded cloths and mops.
2. Dust surfaces using a microfibre cloth, starting from the highest point and working downwards.
3. Sanitise high-touch areas with a hospital-grade disinfectant.
4. Vacuum carpets using a HEPA-filter vacuum cleaner to minimise airborne particles.
5. Mop hard floors with a neutral pH cleaner, ensuring no residue is left.
6. Empty rubbish bins, replace liners, and sanitise bin surfaces.
7. Clean glass surfaces with a streak-free glass cleaner.
8. Conduct a final inspection to ensure all tasks are completed to standard.

Equipment

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|------------------------------------|---------------------------------|-----------------|
| • Microfibre cloths (colour-coded) | • Neutral pH floor cleaner | • Glass cleaner |
| • Hospital-grade disinfectant | • Mop and bucket (colour-coded) | |
| • HEPA-filter vacuum cleaner | • Rubbish bin liners | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust, dirt, and smudges. High-touch areas are sanitised and free of any residue. Floors are spotless with no visible marks or stains. No rubbish or odours present. Compliance with infection control protocols is evident.
Good	Most surfaces are clean with minimal dust or smudges. High-touch areas are sanitised but may have slight residue. Floors are clean with minor marks. Rubbish bins are emptied, and no strong odours are present. Infection control protocols are mostly followed.
Pass	Surfaces have some dust or smudges. High-touch areas are sanitised but with visible residue. Floors have noticeable marks or stains. Rubbish bins are emptied but may have slight odours. Infection control protocols are followed but not consistently.
Fail	Surfaces are visibly dusty or dirty. High-touch areas are not sanitised. Floors have significant marks or stains. Rubbish bins are full or have strong odours. Infection control protocols are not followed.