

Oxygen Store

Code: ANCMF-AU-HF-OS-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all surfaces, including shelves and storage units.
- Sanitise high-touch areas such as door handles and light switches.
- Mop floors with a disinfectant solution.
- Empty and sanitise rubbish bins.
- Ensure all cleaning activities adhere to infection control guidelines.

Method

1. Prepare the cleaning trolley with colour-coded cleaning cloths and solutions.
2. Dust all surfaces using a damp microfibre cloth to minimise airborne particles.
3. Sanitise high-touch areas with an approved disinfectant, ensuring contact time as per manufacturer's instructions.
4. Mop the floor using a two-bucket system to prevent cross-contamination.
5. Dispose of waste in designated rubbish bins and replace liners.
6. Conduct a final inspection to ensure all areas meet quality criteria.

Equipment

- Colour-coded microfibre cloths
- Disinfectant solutions
- Mop and bucket system
- Cleaning trolley
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust. No streaks or residue on floors. High-touch areas are sanitised and have no visible marks. No odours present.
Good	Minor dust on non-critical surfaces. Floors are clean with minimal streaks. High-touch areas are mostly sanitised with few marks. No strong odours present.
Pass	Noticeable dust on some surfaces. Floors have visible streaks. High-touch areas have some marks. Mild odours may be present.
Fail	Significant dust accumulation. Floors are dirty with streaks and residue. High-touch areas are visibly dirty. Strong odours present.