

Parking Area

Code: ANCMF-AU-HF-PA-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the parking area.
- Sweep and mop all hard surfaces, ensuring removal of dirt and stains.
- Sanitise all high-touch surfaces, including ticket machines and lift buttons.
- Clean and sanitise all signage and bollards.
- Ensure all rubbish bins are emptied and sanitised.
- Remove any graffiti or markings from surfaces.
- Check and clean any drainage grates to prevent blockages.

Method

1. Begin by collecting all visible rubbish and debris, placing it in the appropriate rubbish bins.
2. Use a broom to sweep the entire area, focusing on corners and edges.
3. Prepare a mop and bucket with a suitable cleaning solution, and mop all hard surfaces.
4. Use a sanitising spray and cloth to wipe down high-touch surfaces, ensuring thorough coverage.
5. Empty all rubbish bins, replace liners, and sanitise the bin surfaces.
6. Use a graffiti remover for any markings, following product instructions.
7. Inspect drainage grates, removing any debris to ensure proper water flow.

Equipment

- Broom and dustpan
- Mop and bucket
- Sanitising spray
- Cloths and sponges
- Rubbish bags
- Graffiti remover
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	No visible rubbish or debris; surfaces are spotless and sanitised; high-touch areas are free of fingerprints and smudges; bins are empty and sanitised; no graffiti present; drainage grates are clear.
Good	Minor rubbish or debris present; surfaces are mostly clean with minor stains; high-touch areas have minimal fingerprints; bins are empty but not sanitised; minor graffiti present; drainage grates mostly clear.
Pass	Noticeable rubbish or debris; surfaces have visible stains; high-touch areas have visible fingerprints; bins are not empty; graffiti is present; drainage grates partially blocked.
Fail	Significant rubbish or debris; surfaces are dirty; high-touch areas are heavily marked; bins are overflowing; extensive graffiti; drainage grates blocked.