

Public Corridor

Code: ANCMF-AU-HF-PC-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dusting of all horizontal surfaces including ledges, skirting boards, and window sills.
- Spot cleaning of walls and doors to remove marks and stains.
- Vacuuming of carpeted areas and mats.
- Mopping of hard floor surfaces with appropriate disinfectant.
- Sanitising of high-touch areas such as door handles, light switches, and handrails.
- Emptying and sanitising of rubbish bins.
- Cleaning and polishing of glass surfaces and mirrors.

Method

1. Prepare the cleaning trolley with colour-coded cleaning cloths, mops, and appropriate cleaning agents.
2. Dust all horizontal surfaces using a damp microfibre cloth to capture dust and allergens.
3. Spot clean walls and doors using a neutral detergent and a damp cloth.
4. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to reduce airborne particles.
5. Mop hard floors with a disinfectant solution, ensuring no excess water is left on the floor.
6. Sanitise high-touch areas with a hospital-grade disinfectant.
7. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
8. Clean glass surfaces with a glass cleaner and polish to a streak-free finish.

Equipment

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| • Colour-coded microfibre cloths | • Cleaning trolley | • Glass cleaner |
| • HEPA-filter vacuum cleaner | • Hospital-grade disinfectant | • Rubbish bin liners |
| • Microfibre mop and bucket | • Neutral detergent | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust, marks, and stains. Floors are spotless with no visible debris. High-touch areas are sanitised and free from smudges. No unpleasant odours present.
Good	Minor dust or marks on surfaces. Floors are clean with minimal debris. High-touch areas are mostly sanitised. No strong odours present.
Pass	Noticeable dust or marks on some surfaces. Floors have some debris. High-touch areas show signs of sanitisation but may have some smudges. Mild odours may be present.
Fail	Significant dust, marks, or stains on surfaces. Floors are visibly dirty with debris. High-touch areas are not sanitised. Strong or unpleasant odours present.