

Pre-Op Room

Code: ANCMF-AU-HF-PR-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including benches, shelves, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and bed rails.
- Vacuum and mop floors using a colour-coded cleaning system to prevent cross-contamination.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and sanitise sinks and taps, ensuring no water spots or residue remain.
- Ensure all cleaning is conducted in accordance with infection control protocols.

Method

1. Prepare the cleaning trolley with appropriate colour-coded cloths and mops.
2. Dust all surfaces using a microfibre cloth, starting from the highest point and working downwards.
3. Sanitise high-touch areas with a hospital-grade disinfectant, allowing appropriate contact time.
4. Vacuum the floor using a HEPA-filtered vacuum cleaner to minimise airborne particles.
5. Mop the floor with a damp mop, using a neutral detergent, and allow to air dry.
6. Dispose of waste in accordance with facility waste management protocols.

Equipment

- | | | |
|------------------------------------|--------------------------------|----------------------|
| • Microfibre cloths (colour-coded) | • HEPA-filtered vacuum cleaner | • Cleaning trolley |
| • Hospital-grade disinfectant | • Colour-coded mop and bucket | • Rubbish bin liners |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, stains, and marks. No odours present. High-touch areas are sanitised and documented. Floors are spotless with no residue. Waste is disposed of correctly, and bins are sanitised.
Good	Surfaces are mostly clean with minimal dust or marks. No strong odours. High-touch areas are sanitised. Floors are clean with slight residue in corners. Waste is disposed of, and bins are clean.
Pass	Surfaces have some dust or marks. Mild odours may be present. High-touch areas are mostly sanitised. Floors have visible residue. Waste is disposed of, but bins may have minor residue.
Fail	Surfaces are visibly dirty with dust and marks. Strong odours present. High-touch areas are not sanitised. Floors are dirty with significant residue. Waste is not disposed of correctly, and bins are dirty.