

Post-Op Room

Code: ANCMF-AU-HF-PR-02 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Sanitising all surfaces including bed frames, side tables, and medical equipment.
- Dusting and wiping all horizontal surfaces including window sills and ledges.
- Mopping floors with hospital-grade disinfectant.
- Emptying and sanitising rubbish bins.
- Cleaning and sanitising sinks and taps.
- Ensuring all high-touch areas are thoroughly cleaned and sanitised.
- Checking and restocking hand sanitiser dispensers.

Method

1. Prepare the cleaning trolley with colour-coded cleaning cloths and hospital-grade disinfectants.
2. Begin by dusting and wiping all horizontal surfaces using a damp microfibre cloth.
3. Sanitise all high-touch areas including door handles, light switches, and bed controls.
4. Empty rubbish bins and replace liners, then sanitise the bin exterior.
5. Clean and sanitise sinks and taps, ensuring no water spots remain.
6. Mop the floor using a two-bucket system to prevent cross-contamination.
7. Inspect the room for any missed areas and ensure all surfaces are dry and free of streaks.

Equipment

- Colour-coded microfibre cloths
- Two-bucket mopping system
- Disposable gloves
- Hospital-grade disinfectant
- Cleaning trolley
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and sanitised; no dust or debris present; no streaks or water spots; all high-touch areas are sanitised; no odours detected.
Good	Surfaces are clean with minimal dust; high-touch areas sanitised; minor streaks or water spots may be present; no strong odours.
Pass	Surfaces are generally clean; some dust or minor debris present; high-touch areas mostly sanitised; some odours may be present.
Fail	Visible dirt or dust on surfaces; high-touch areas not sanitised; streaks or water spots present; strong odours detected.