

## Plant Room

Code: ANCMF-AU-HF-PR-06 • Facility: Healthcare Facility • Frequency: daily

### Scope of Work

- Dust all surfaces, including equipment and shelving, to prevent accumulation.
- Sanitise high-touch areas such as door handles and light switches.
- Vacuum and mop floors to remove debris and prevent slip hazards.
- Empty rubbish bins and replace liners.
- Wipe down and sanitise any exposed pipes and conduits.
- Ensure all cleaning activities comply with infection control standards.

### Method

1. Prepare the cleaning trolley with colour-coded cloths and appropriate cleaning agents.
2. Dust all surfaces using a damp microfibre cloth to capture dust particles.
3. Sanitise high-touch areas using a hospital-grade disinfectant.
4. Vacuum the floor using a HEPA-filter vacuum cleaner to ensure air quality.
5. Mop the floor with a neutral detergent solution, ensuring no residue is left.
6. Empty rubbish bins, replace liners, and ensure bins are sanitised.
7. Conduct a final inspection to ensure all areas meet the required standards.

### Equipment

- Colour-coded microfibre cloths
- Hospital-grade disinfectant
- HEPA-filter vacuum cleaner
- Neutral detergent
- Mop and bucket
- Cleaning trolley
- Rubbish bin liners

### Quality Criteria

| Performance Level | Criteria                                                                                                                                                                                                   |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Excellent</b>  | All surfaces are visibly clean with no dust or debris. High-touch areas are sanitised with no visible marks. Floors are spotless with no residue. Rubbish bins are empty and sanitised. No odours present. |
| <b>Good</b>       | Minor dust on non-essential surfaces. High-touch areas are mostly clean. Floors have minimal residue. Rubbish bins are empty but not sanitised. No strong odours present.                                  |
| <b>Pass</b>       | Noticeable dust on surfaces. High-touch areas have some marks. Floors have visible residue. Rubbish bins are not emptied. Mild odours present.                                                             |
| <b>Fail</b>       | Significant dust accumulation. High-touch areas are visibly dirty. Floors are dirty with residue. Rubbish bins are full. Strong odours present.                                                            |