

Recovery Ward

Code: ANCMF-AU-HF-RW-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including beds, tables, and shelves.
- Sanitise all high-touch areas such as bed rails, light switches, and door handles.
- Vacuum all carpeted areas and mop hard floors with appropriate disinfectant.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and sanitise bathroom facilities, including toilets, sinks, and taps.
- Ensure all cleaning is performed using colour-coded cleaning systems to prevent cross-contamination.

Method

1. Prepare cleaning trolley with all necessary supplies and equipment, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces using a damp microfibre cloth to capture dust and prevent dispersal.
3. Sanitise high-touch areas with hospital-grade disinfectant, allowing appropriate contact time for efficacy.
4. Vacuum carpets using a HEPA-filter vacuum cleaner to reduce airborne particles.
5. Mop hard floors with a neutral pH disinfectant, ensuring no residue is left.
6. Clean bathroom facilities with appropriate disinfectants, ensuring all surfaces are thoroughly wiped and dried.
7. Dispose of waste in accordance with healthcare facility protocols, ensuring bins are sanitised and liners replaced.

Equipment

- Microfibre cloths (colour-coded)
- HEPA-filter vacuum cleaner
- Cleaning trolley
- Hospital-grade disinfectants
- Mop and bucket (colour-coded)
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust and debris. High-touch areas are sanitised with no visible residue. Floors are spotless with no streaks or marks. No unpleasant odours present. Compliance with infection control guidelines is evident.
Good	Most surfaces are clean with minimal dust. High-touch areas are sanitised but may have slight residue. Floors are generally clean with minor streaks. No strong odours present. Infection control guidelines mostly followed.
Pass	Surfaces have some dust accumulation. High-touch areas are sanitised but with visible residue. Floors have noticeable streaks or marks. Mild odours may be present. Basic infection control guidelines followed.
Fail	Surfaces are dusty and visibly dirty. High-touch areas are not sanitised. Floors are dirty with significant streaks or marks. Strong unpleasant odours present. Infection control guidelines not followed.