

Specimen Room

Code: ANCMF-AU-HF-SR-01 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including shelves, ledges, and equipment.
- Sanitise all work surfaces, benches, and specimen handling areas.
- Clean and sanitise sinks and taps.
- Empty and sanitise rubbish bins, replace liners.
- Mop floors with disinfectant solution.
- Wipe down walls and doors, focusing on high-touch areas.
- Ensure all cleaning is performed using colour-coded cleaning systems to prevent cross-contamination.

Method

1. Prepare cleaning trolley with appropriate colour-coded cloths and mops, ensuring all equipment is clean and sanitised.
2. Dust all surfaces using a damp microfibre cloth to capture dust particles.
3. Apply disinfectant to all work surfaces and allow appropriate contact time before wiping clean.
4. Clean sinks and taps using a non-abrasive cleaner, followed by a disinfectant.
5. Empty rubbish bins, replace liners, and sanitise bin surfaces.
6. Mop floors using a disinfectant solution, ensuring even coverage and allowing to air dry.
7. Wipe down walls and doors with a disinfectant solution, focusing on high-touch areas such as handles and switches.

Equipment

- Colour-coded microfibre cloths and mops
- Disinfectant solutions compliant with healthcare standards
- Non-abrasive cleaners
- Cleaning trolley
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, stains, and marks. No odours present. Floors are spotless with no residue. Infection control measures are fully adhered to with no cross-contamination.
Good	Surfaces are generally clean with minor dust or marks. No strong odours. Floors are clean with minimal residue. Infection control measures are mostly adhered to.
Pass	Surfaces have some dust or marks. Mild odours may be present. Floors have some residue. Infection control measures are partially adhered to.
Fail	Surfaces are visibly dirty with dust, stains, or marks. Strong odours present. Floors are dirty with visible residue. Infection control measures are not adhered to, posing a risk of cross-contamination.