

Treatment Room

Code: ANCMF-AU-HF-TR-02 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including shelves, ledges, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and treatment tables.
- Vacuum and mop floors using a colour-coded cleaning system to prevent cross-contamination.
- Empty rubbish bins and replace liners, ensuring waste is disposed of according to healthcare regulations.
- Clean and sanitise sinks and taps, ensuring no water spots or residue remain.
- Check and restock hand sanitiser dispensers and soap dispensers.
- Ensure all cleaning is conducted using appropriate PPE to comply with infection control guidelines.

Method

1. Prepare the cleaning trolley with all necessary supplies, ensuring colour-coded cloths and mops are used.
2. Dust all surfaces from high to low to prevent recontamination.
3. Sanitise high-touch areas using a hospital-grade disinfectant.
4. Vacuum the floor using a HEPA-filter vacuum cleaner to capture fine particles.
5. Mop the floor with a damp mop, using a neutral detergent, and ensure the floor is dry before leaving the area.
6. Dispose of waste in accordance with healthcare waste management protocols.
7. Conduct a final inspection to ensure all areas meet the quality criteria.

Equipment

- Colour-coded cleaning cloths and mops
- Hospital-grade disinfectant
- HEPA-filter vacuum cleaner
- Cleaning trolley
- Personal protective equipment (PPE)
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, dirt, and smudges. No odours present. Floors are spotless and dry. High-touch areas are sanitised and free from residue. Waste bins are empty and clean.
Good	Minor dust or smudges on non-critical surfaces. No odours present. Floors are clean with minimal streaks. High-touch areas are sanitised. Waste bins are empty but may have minor residue.
Pass	Noticeable dust or smudges on some surfaces. No strong odours. Floors are generally clean but may have visible streaks. High-touch areas are mostly sanitised. Waste bins are emptied but not cleaned.
Fail	Visible dust, dirt, or smudges on multiple surfaces. Unpleasant odours present. Floors are dirty or wet. High-touch areas are not sanitised. Waste bins are full or overflowing.