

Air Handling Unit

Code: ANCMF-AU-I-AHU-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Dusting of all accessible surfaces within the air handling unit.
- Vacuuming of filters and surrounding areas to remove dust and debris.
- Wiping down of all internal and external surfaces with a damp cloth.
- Sanitising of all high-touch surfaces within the unit.
- Removal of any rubbish or debris found within the unit.

Method

1. Ensure the unit is powered down and locked out for safety.
2. Use a vacuum with a HEPA filter to remove dust from filters and surfaces.
3. Wipe down all surfaces with a damp microfibre cloth.
4. Apply a sanitising solution to high-touch areas and allow to air dry.
5. Inspect the unit for any remaining debris and remove accordingly.

Equipment

- HEPA-filter vacuum cleaner
- Sanitising solution
- Personal protective equipment (PPE)
- Microfibre cloths
- Dusting tools

Quality Criteria

Performance Level	Criteria
Excellent	No visible dust or debris; all surfaces are sanitised and free of marks; filters are visibly clean; no odours present.
Good	Minor dust present in non-critical areas; surfaces are mostly clean and sanitised; filters are mostly clean; no strong odours present.
Pass	Some dust and debris present; surfaces are generally clean but may have some marks; filters show some dust accumulation; slight odours may be present.
Fail	Visible dust and debris; surfaces are dirty or unsanitised; filters are clogged; strong odours present.