

Battery Room

Code: ANCMF-AU-I-BR-02 • Facility: Industrial • Frequency: daily

Scope of Work

- Dust all surfaces, including shelves and equipment.
- Sanitise all high-touch surfaces, including door handles and switches.
- Mop floors with appropriate cleaning solution to remove dirt and spills.
- Empty rubbish bins and replace liners.
- Inspect and clean ventilation grilles to ensure dust-free airflow.
- Wipe down walls and remove any visible stains or marks.
- Ensure all cleaning activities comply with relevant safety protocols for handling chemicals in battery environments.

Method

1. Prepare the cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cloths are used for different areas.
2. Dust all surfaces using a microfibre cloth, starting from the highest point and working downwards.
3. Sanitise high-touch surfaces with an approved disinfectant, allowing appropriate contact time.
4. Mop the floor using a wet mop and a suitable cleaning solution, ensuring no excess water is left on the floor.
5. Empty rubbish bins, replace liners, and dispose of waste according to facility protocols.
6. Clean ventilation grilles with a vacuum or damp cloth to remove dust build-up.
7. Wipe down walls with a damp cloth, focusing on areas with visible stains or marks.

Equipment

- Microfibre cloths (colour-coded)
- Approved disinfectant
- Wet mop and bucket
- Vacuum cleaner
- Cleaning trolley
- Rubbish bin liners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and stains; floors are spotless and dry; no odours present; high-touch surfaces are sanitised and visibly clean; ventilation grilles are dust-free.
Good	Minor dust on non-critical surfaces; floors are clean with minimal streaks; no strong odours; high-touch surfaces are mostly sanitised; minor dust on ventilation grilles.
Pass	Noticeable dust on some surfaces; floors have visible streaks; faint odours present; high-touch surfaces are partially sanitised; visible dust on ventilation grilles.
Fail	Significant dust and stains on surfaces; floors are dirty or wet; strong odours present; high-touch surfaces are not sanitised; heavy dust on ventilation grilles.