

Compactor Area

Code: ANCMF-AU-I-CA-03 • Facility: Industrial • Frequency: daily

Scope of Work

- Remove all visible rubbish and debris from the compactor area.
- Sweep and mop the floor using appropriate cleaning agents.
- Sanitise all touchpoints, including control panels and handles.
- Wipe down external surfaces of the compactor with a damp cloth.
- Ensure all rubbish bins are emptied and cleaned.
- Check for and remove any unpleasant odours.

Method

1. Begin by wearing appropriate personal protective equipment (PPE) including gloves and safety goggles.
2. Use a broom to sweep the entire floor area, collecting debris into a dustpan and disposing of it in the designated rubbish bin.
3. Prepare a mop bucket with a suitable cleaning solution and mop the floor, ensuring all areas are covered.
4. Use a sanitising spray and cloth to clean all touchpoints, ensuring thorough coverage.
5. Wipe down the external surfaces of the compactor with a damp cloth to remove dust and grime.
6. Empty all rubbish bins, replace liners, and clean the bins with a disinfectant spray.
7. Use an odour neutraliser if necessary to ensure the area is free from unpleasant smells.

Equipment

- Broom and dustpan
- Mop and bucket
- Sanitising spray
- Cleaning cloths
- Rubbish bin liners
- Odour neutraliser
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	No visible debris or rubbish; floors are spotless and dry; all touchpoints are sanitised and free of smudges; no odours present; bins are clean and lined.
Good	Minor debris present; floors are clean but may have slight dampness; touchpoints are mostly clean; faint odours may be present; bins are clean and lined.
Pass	Some debris visible; floors are mostly clean but may have some marks; touchpoints are clean but may have smudges; noticeable odours present; bins are emptied but not fully clean.
Fail	Significant debris present; floors are dirty or wet; touchpoints are visibly dirty; strong odours present; bins are full or dirty.