

Chemical Dosing Room

Code: ANCMF-AU-I-CDR-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Dust all surfaces, including shelves and equipment.
- Sanitise all work surfaces and high-touch areas.
- Mop floors with appropriate cleaning solution.
- Empty and sanitise rubbish bins.
- Inspect and clean all sinks and taps.
- Ensure all cleaning is conducted using colour-coded cleaning systems to prevent cross-contamination.

Method

1. Begin by donning appropriate personal protective equipment (PPE) as per safety guidelines.
2. Use a microfibre cloth to dust all surfaces, starting from the highest point and working downwards.
3. Apply a suitable sanitising solution to all work surfaces and high-touch areas, allowing sufficient contact time as per manufacturer's instructions.
4. Mop the floor using a trolley with a dual-bucket system to ensure separation of clean and dirty water.
5. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
6. Clean sinks and taps using a non-abrasive cleaner, ensuring all residues are removed.
7. Conduct a final inspection to ensure all tasks are completed to the required standard.

Equipment

- Microfibre cloths
- Colour-coded cleaning cloths and mops
- Dual-bucket mop trolley
- Sanitising solutions
- Rubbish bin liners
- Non-abrasive cleaners
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust, dirt, and residues. No odours present. Floors are spotless with no streaks. Rubbish bins are empty and sanitised. Sinks and taps are gleaming with no water spots.
Good	Surfaces are mostly clean with minimal dust or residues. No strong odours. Floors have minor streaks. Rubbish bins are empty but may have minor marks. Sinks and taps are clean with minor water spots.
Pass	Surfaces have some dust or residues. Mild odours may be present. Floors have visible streaks. Rubbish bins are emptied but not sanitised. Sinks and taps have visible water spots.
Fail	Surfaces are visibly dirty with dust and residues. Strong odours present. Floors are dirty with streaks and marks. Rubbish bins are full or not emptied. Sinks and taps are dirty with significant water spots.